

Dalhousie University
Transportation and Security Committee
TEAMS Meeting
TUESDAY, May 16, 2023

Attendees: **P. Jones** – Sexton Campus Representative (Chair)
M. Burns - Director of Security Services
D. MacDonald – Facilities Management Finance Manager
S. Spracklin – NSGEU (District #77)
T. Ryan – NSGEU (District #77)
S. Huybers – DFA representative
P. Bourgeois – Carleton Campus Rep
J. Aguinaga – Environmental Health & Safety
K. D’Souza – Office of Sustainability
M. Hill – recording secretary

Regrets: **P. Coutts** – Assistant VP, Facilities Management
DSU VP Finance

Absent: DPMG representative - TBD
Studley Campus Representative - TBD
AC Campus Representative TBD
NSGEU (District #99)
Senate Representative, Halifax Campus - TBD
Senate Representative, AC Campus – TBD

1. Call to Order

Teams – online – meeting called to order by Peter Jones at 10:02am

2. Approval of Minutes

The minutes from March 2023 were reviewed and approved.

3. Business arising from previous minutes:

There is nothing to report at this time.

4. Security Items

Mr. Burns reported on the following items:

The numbers of GIR reports from September 2022 through May 2023 indicates that as expected, the busiest time is September.

FY 2023 ANNUAL REPORT

September 1 - May 15			FY 2023	FY 2022	FY 2021
GIR COUNT	Campus	AC	105	113	35
		Carleton	46	63	44
		Sexton	169	84	67
		Studley	978	1,004	479
		Campus Wide	49	38	15
		Other	26	44	51
		Total	1,373	1,346	691
		Residence	711	689	303
				FY 2023	FY 2022
OFFENCE TYPES	Criminal	Assault	8	4	1
		Property Damage	69	86	23
		Theft	59	30	26
		Graffiti	34	45	38
		B&E	1	3	5
	Safety Issues	Fire Alarm	82	74	46
		Suspicious Odor	7	7	1
		Suspicious Activity	223	229	112
		Personal Safety Plan	3	2	4
		EOC Activation	1	2	1
		Severe Weather	2	9	3
		Mental Health Response	28	34	14
		First Aid	117	92	45
		Drug/Alcohol Related First Aid	59	40	19
		Traffic	Motor Vehicle Accident	27	25
	Tow				1
	Boot		55	43	48
	Tickets		2,374	1,658	2,384
			FY 2023	FY 2022	FY 2021
	CALLS FOR SERVICE (ACT)	Campus	AC	926	980
Carleton			1,132	1,073	1,125
Sexton			1,147	941	870
Studley			4,445	4,288	3,648
Campus Wide			1,691	1,593	1,046
Other			48	121	110
Total			9,389	8,996	7,541
			FY 2023	FY 2022	FY 2021
ACT	Type	Request for Access	1,650	1,512	1,743
		Alarm	851	833	526
		Special Event	180	188	142
		Parking Complaint	348	323	272

Note: the data is from the same time period for each year.

- GIR – The number of reported incidents that were received.
- The Studley campus is the busiest campus as expected.

- First Aid related/drug and alcohol calls range from 100-170 calls.
- Towing – We no longer tow vehicles, but we do boot vehicles that have had four previous parking violation tickets on campus, or if it is parked in an accessible spot. This is infrequent, as people are generally respectful of the accessible parking spots.
- There were 27 motor vehicle accidents, but no injuries related to the accidents.
- The number of parking complaints also increased, with people generally reporting to Security when vehicles should not be parked on campus, were parked in fire lanes or over landscaping.
- Residences generate most of our activities (50% of the activities). The Security Office is working with Residence Life and Student Life and Housing in order to keep those areas safe.
- Fire alarms cost Dalhousie University 500 dollars per visit, and 40 to 45 thousand dollars a year. This is often related to burnt popcorn and construction. Humidity can also trigger fire alarms during the summer.
- The mental health incidents are overwhelmingly related to anxiety and stress as we approach exam times in December and April. As Health Services closes at night, the security officers have become campus responders during the weekends and evenings. Counselling Services have been very good at giving security officers a hand in handling mental health incidents.

Mr. Burns also made note of the profit that would most likely come from selling slack spaces during July and August, when a lot of staff and faculty are on vacation.

5. Transportation

K. D'Souza reported on the following items:

- E-pass is currently in a registration cycle that began May 15th and will be open for two weeks. There was an increase in people interested in the bus pass as our summer students started summer classes.
- Kareina is working with a communication student who will be helping to promote some of the bicycle facilities during the first week of June 2023.

6. New Business

6.1 New Parking Rates for 2023-2024 – Financial Statement Presentation by FM Finance David MacDonald:

David MacDonald presented the Parking Permit Financial Statement for fiscal year-end March 31, 2023.

- Revenue is up, even compared to pre-COVID. Revenue this year was the highest it has ever been, attributed to Hotspot which allows for easy remote parking payment. Last year there was a loss of roughly \$8,000, and this year we earned over \$400,000 from parking.
- Salary expenses were \$74,000 less than the previous year, as we relied on Jolcar Security staff to fill vacancies and cover staffing needs, which is cheaper.
- For operations, the maintenance and repair costs were \$21,000 higher this year.
- The financing costs for the long-term debt includes two parkades and payments for the Rosina Lot. There is \$32,000 left owing - the CSB Parkade will be paid off

by the end of the current year, and the Risley Parkade will be paid off in 8 or 9 years.

- Utilities expenses slightly increased.
- Snow clearing expenses were down this year. There were no snow clearing expenses until the end of January 2023.
- Upcoming expenses that are not included in the statement include the plan to repave the Dunn Lot, and the replacement of a 12-year-old Security vehicle.

Based on the DFA collective agreement's IMC (Income Management Change), the increase in parking rates for 2023-2024 is capped at 2.50% for general and reserved parking permit fees. The increase will range from 5 to 10 dollars for general permits and 20 to 50 dollars for reserved permits. If the increase is larger than the IMC, an increase proposal should be sent to the Association-Board Committee for a final decision.

With enough quorum, members voted unanimously for a 0% increase. Therefore, Peter Jones (committee chair) will be sending a letter of recommendation on behalf of the committee.

7. Adjournment – meeting was adjourned at 10:40am

The next scheduled meeting: June 20, 2023

Meeting will be done virtually through Teams meeting @10:00am.